

MAY 7, 2021  
Systems Alignment Committee  
*Draft Minutes*

Committee members present (virtual): Princess Ayers-Stewart, John Bowers, Gina Breukelman, Ligaya Domingo, Kristen Fox, Katie Garrow

Chief Local Elected Officials' Representatives present (virtual): Ashton Allison, Nancy Yamamoto

Board Members Present (virtual): Berit Eriksson, Ann Martin, Norton Sweet

Staff Present (virtual): Shelan Aldridge, Beth Blanchard, Ericka Cox, Marta Kidane, Marie Kurose, Jason Petrait, Aara Shaikh, Marisol Tapia Hopper, Huey Yeh

Guests Present (virtual): Jack Chapman, Chuck Durham, John Glynn, Seth Klein

Materials Distributed:

- May 7, 2021 Draft SAC Agenda
- March 12, 2021 Draft Meeting Minutes
- May 7, 2021 Power Point Slides

**I. Introductions**

Chair Kristen Fox welcomed the committee and guests and asked for introductions.

**II. Action Items**

**A. 1 & 2. Consent Agenda and Minutes**

Mr. John Bowers reviewed the February January 8, 2021 draft minutes. Ms. Princess Ayers-Stewart made a motion to approve; Ms. Gina Breukelman gave second. The motion was unanimously approved.

**III. Board Officer Nominations**

Nancy Yamamoto is accepting Board Officer =nominations to be voted on at the June Board meeting.

**IV. Full Board Planning**

Full Board action items will include policy approvals, business services procurement, and audit approval. The Board will discuss COVID-19 National Dislocated Worker Grants, Board governance, and industry engagement.

**V. WDC Governance**

John Chamberlin is updating bylaws and the designation agreement for review at the June 4, 2021 Systems Alignment Committee meeting. Local Workforce Development Board (LWDB) leadership will determine Board meeting agendas. Executive Committee will be comprised of LWDB Chair, two Chief Local Elected Officials (CLEOs), one labor representative, and majority private sector representation. CLEOs will review bylaws prior to Full Board review. Time-limited working groups and task forces in tandem with standing committee meetings will allow for a flexible strategy.

**VI. Additional Information Items**

May 14, 2021 at 9:00am [Deploying the American Rescue Plan, featuring Bruce Katz](#)

**VII. Adjourned 10:01am**