



MAY 21, 2020  
*Full Board Meeting*

**Board Members Present by phone :** Princess Ayers-Stewart, John Bowers, Gina Breukelman, Jane Broom, Daryl Campbell, Ligaya Domingo, Todd Dunnington, Berit Eriksson, Kristen Fox, Katie Garrow, Bookda Gheisar, Anne Goranson, Myra Gregorian, Jon Holden, Shefali McDermott, Tim McGann, Brian McGowan, Shouan Pan, Tom Peterson, Cos Roberts, Angela Stowell, John Welch

**CLEO's Representatives Present by phone:** Nancy Yamamoto

**Guests:** Sal Canino, Jack Chapman, Ryan Davis, John Glynn, Jennifer Hill, Judy Faast, Briana Kiarie, Seth Klein, Albert Lewis, Alexandra Olins, Kevin Osborn, Samara Reich-Thomas, Ali Scego, Anneliese Vance-Sherman

**Staff Present:** Shelan Aldridge, Beth Blanchard, Michael Davie, Vey Damneun, Marta Kidane, Marie Kurose, Sean Morrin, Bryan Pannell, Tracey Patrick, Jason Petrait, Liesel Schilperoort, Aara Shaikh, Jeff Sikora, Joe Taylor, Elizabeth Unrath, Marcelle Wellington, Emily Williams

**Materials Distributed:**

- Draft Agenda
- January 23, 2020 Meeting Minutes
- Operations Workplan
- WDC Policy Update
- Quarterly Financial Report
- May 21, 2020 Meeting Slides

**I. INTRODUCTION**

Board Chair Kristen Fox welcomed board members and guests and initiated roll call. Secretary John Bowers reviewed the January 23, 2020 draft minutes. Mr. Daryl Campbell made a motion to approve; Mr. Brian McGowan seconded. The motion was unanimously approved.

**II. ACTION ITEMS**

**A. WDC Policy Update for Approval**

Mike Davie reviewed the policy definition updates for, “Unlikely to return to prior occupation” and “Unemployed as a result of general economic conditions”. Ms. Jane Broom made a motion to approve; Jon Welch seconded. The motion was unanimously approved.

### III. INFORMATION ITEMS

#### A. Quarterly Financial Reports

Treasurer Katie Garrow reviewed the Quarterly Financial Reports. Mr. Jon Welch made a motion to approve; Brian McGowan seconded. The motion was unanimously approved.

### IV. PRESENTATION AND DISCUSSION

#### A. COVID-19 Response

##### 1. COVID-19 Employment Impact

Mr. Bryan Pannell reviewed employment impact data from March 8, 2020 through May 9, 2020. New unemployment insurance (UI) claims total 309,948 in King County, approximately 30% of all Washington State claims. UI claimant's gender is reflected comparably to the labor force. Those disproportionately affected are the young, under educated, and Black/African American claimants. Claimants with a higher level of education is increasing in latest data set. Industries with average annual wages less than \$50,000 account for 17 of the 32 industries impacted.

##### 2. WorkSource System Update

Ms. Beth Blanchard noted that WorkSource (WS) sites began providing virtual services by March 17, 2020. Lists of essential jobs are updated daily on the WS website [[www.worksourceskc.org](http://www.worksourceskc.org)] Neighborhood House has translated unemployment information into 13 languages; and the Employment Security Department (ESD) is exploring the possibility of "community ambassadors." Currently, WARN notices issued by manufacturers are typically marked as permanent and service industries are typically marked temporary. Dr. Shouan Pan recommended that local community colleges be incorporated in efforts to skill-up community members.

##### 3. Policy Changes

Mr. Davie reviewed the COVID-19 supportive services addendum. Revised policies for front-end services and assessments will be brought to the Board for vote in August.

##### 4. Grants and Funding Updates

Ms. Marie Kurose reported Workforce Development Council of Seattle-King County (WDC) applied for a statewide national recovery grant, and an application for a Department of Labor Employment Recovery Grant was submitted in May. JP Morgan Chase awarded the WDC a \$500,000 Workforce Equity in Emergency grant.

##### 5. Outreach and Engagement

No report.

**6. Regional Coordination Efforts**

Ms. Kurose reported that the Washington Workforce Association is working together with state agencies to identify systemic barriers and to create comprehensive coordinated responses with a focus on long-term job quality and economic inclusion.

**7. Updates from Board Members**

No reports.

**B. Transformation: Strategic Planning Process**

**1. Local Plan**

No report.

**2. Regional Strategic Plan**

In June community coalitions will launch to determine needs. A variety of industries will be included together with the Seattle Metropolitan Chamber.

**3. Fiscal Agent to the Board**

ESD Monitoring visit called out the WDC's need to finalize the Designation Agreement and the need for additional private funding. The bylaws of the WDC's current Board will also be revisited.

**4. Operations Workplan**

CFO Selections is completing recommendations for WDC fiscal processes. Point B consultants are assisting with organizational transformation.

**V. INFORMATION AND OTHER BUSINESS**

No other business was brought forth.

Chair Fox invited those present to contact her or Ms. Kurose with any further comments.  
Meeting adjourned 10:33am.