



MAY 20, 2021
Full Board Meeting

Board Members Present (virtual): Monty Anderson, Princess Ayers-Stewart, Sharon Bias, John Bowers, Gina Breukelman, Jane Broom, Justin Crowe, Ligaya Domingo, Berit Eriksson, Angela Dunleavy, Kristen Fox, Katie Garrow, Bookda Gheisar, Jon Holden, Jiquanda Nelson, Cos Roberts, Norton Sweet

CLEO's Representatives (virtual): Ashton Allison, Nancy Yamamoto

Guests (virtual): Jack Chapman, Shannon Foss, John Glynn, Jennifer Hill, Seth Klein, Katharine McCue, Markham McIntyre, Jason Nakamura, Alexandra Olins, Troy Rector, Ali Scego

Staff Present: Shelan Aldridge, Beth Blanchard, Ericka Cox, Mike Davie, Vey Damneun, Marie Kurose, Bryan Pannell, Jason Petrait, Aara Shaikh, Liesel Schilperoort, Jeff Sikora, Marisol Tapia-Hopper, Joe Taylor, Huey Yeh

Materials Distributed:

- May 20, 2021 Draft Agenda
- March 25, 2021 Draft Minutes
- Eligibility Policy Updates
- Eligibility Handbook
- Income Guidelines
- Services Catalog
- Clark Nuber Audit Slides
- Draft Financial Statement and Single Audit Report
- Eligibility Policy and Documentation Requirements
- Follow-Up Services for Adult & Dislocated Workers
- TAA and WIOA Dislocated Worker Co-Enrollment
- Business Services Procurement action item
- May 20, 2021 PowerPoint Slides

I. INTRODUCTION AND CONSENT AGENDA

Chair Kristen Fox welcomed Board members and guests and initiated roll call. Mr. John Bowers reviewed the March 25, 2021 draft minutes. Chair Fox opened the floor for a motion to approve March 25, 2021 draft minutes and May 20, 2021 draft agenda. Vice Chair Gina Breukelman made a motion to approve; Ms. Berit Eriksson seconded. The motion was unanimously approved.

II. ACTION ITEMS

A. Eligibility Documentation, Follow-Up, and Co-Enrollment Policy Approvals

The Workforce Development Council of Seattle-King County (WDC) has adopted a pro-eligibility approach to serve the largest population. Mr. Mike Davie reviewed updated policies on Trade Adjustment Assistance (TAA) and Dislocated Worker Co-enrollment, Adult and Dislocated Worker, and Eligibility Policy and Documentation Requirements. Mr. Norton Sweet made a motion to approve; Ms. Angela Dunleavy seconded. The motion was unanimously approved.

B. WIOA Business Services Procurement

Ms. Beth Blanchard reviewed the Business Services procurement process, hiring events, recruitment assistance and Rapid Response. The Business Services request for proposals culminated in two received proposals. The proposal rating team recommended Pacific Associates be awarded the contract. Additionally, the team **recommended partner expansion and coordination with a focus on employer needs during economic recovery and assistance in quality job creation.** Mr. John Bowers made a motion to approve; Mr. Jon Holden seconded. The motion was unanimously approved.

C. Program Year 2019 Audit Presentation & Approval

Mr. Troy Rector and Ms. Katharine McCue from Clark Nuber presented the Financial Statement Audit and Single Audit. No findings in the Financial Statement Audit or the Single Audit. Best practices and recommendations have been shared with the WDC. Mr. John Bowers made a motion to approve; Ms. Princess Ayers-Stewart seconded. The motion was unanimously approved.

III. DISCUSSION

A. COVID-19 National Dislocated Worker Grants

Ms. Marisol Tapia Hopper reviewed COVID-19 National Dislocated Worker Grant with a focus on equitable economic recovery and job quality. Service providers are working to implement culturally and linguistically appropriate outreach. The WDC facilitated 40 community engagement events in the last 3 months that have led to community partnerships serving BIPOC and immigrant population. Projected Disaster Recovery enrollment is 156 participants, with 136 currently served participants. Projected Employment Recovery enrollment is 140 participants and 84 currently served participants.

B. Board Governance

Mr. Ashton Allison gave a Board governance overview. The new Finance and Administration Committee (FAC) will maintain communication with Board leadership. Board officers will determine Full Board agendas. FAC will be composed

of both Chief Local Elected Officials, Full Board Chair, 3 Full Board business representatives, and one labor representative. The Full Board will focus on strategy, policy, local plan, and convening while FAC will concentrate on administration, monitoring and audits, thus allowing the Board to work more broadly on strategic direction. Updated bylaws and designation agreement will be presented at the June 17, 2021 Board meeting.

Board Officer voting will take place on June 17th for Board Chair, Vice-Chair, and Secretary.

C. Industry Engagement

Technology and manufacturing have been selected as industry leadership tables (ILT). IT BIPOC summit and Technology ILT will work in tandem. Currently endeavoring to partner manufacturing and maritime. Industry and partners will illuminate problems and engage to problem solve. Mr. Markham McIntyre asked Board members to engage leaders in manufacturing and technology sectors to raise the profile of ILTs. Ms. Marie Kurose shared that Pierce County and Snohomish County are interested in co-investing in regional ILT's.

IV. INFORMATION & NEXT STEPS

Next Full Board meeting is June 17, 2021 at 2:00pm.

V. ADJOURNMENT

Chair Fox adjourned meeting at 11:09am.