



MARCH 25, 2021  
*Full Board Meeting*

**Board Members Present (virtual):** Monty Anderson, Princess Ayers-Stewart, Sharon Bias, John Bowers, Gina Breukelman, Ligaya Domingo, Berit Eriksson, Ann Martin, Cos Roberts, Angela Dunleavy, Norton Sweet, John Welch

**CLEO's Representatives (virtual):** Ashton Allison, Nancy Yamamoto

**Guests (virtual):** Jack Chapman, Consuelo Davis, Ryan Davis, Tony Davis, Amanda Fisher, Shannon Foss, Lily Hart, Jennifer Hill, Seth Klein, Albert Lewis, Andrew McGough, Alexandra Olins, Kevin Osborn, Deanne Randle, Daniel Rhee, Ali Scego, Heather Worthley

**Staff Present:** Shelan Aldridge, Beth Blanchard, Ericka Cox, Michael Davie, Vey Damneun, Marie Kurose, Sean Morrin, Jason Petrait, Aara Shaikh, Jeff Sikora, Marisol, Tapia-Hopper, Joe Taylor, Huey Yeh

**Materials Distributed:**

- March 25, 2021 Draft Agenda
- January 21, 2021 Draft Minutes
- Biography - Ericka Cox
- Draft Work Experience (WEX) Policy
- WIOA Youth Services Request for Proposal (RFP) Action Item
- Work Experience Policy Action Item

**I. INTRODUCTION AND CONSENT AGENDA**

Vice Chair Gina Breukelman welcomed Board members and guests and initiated roll call. Secretary John Bowers reviewed the January 21, 2021 Draft Minutes. Vice Chair Breukelman opened the floor for a motion to approve January 21, 2021 Draft Minutes and March 25, 2021 Draft Agenda. Mr. Jon Holden made a motion to approve; Ms. Princess Ayers-Stewart seconded. The motion was unanimously approved.

**II. ACTION ITEM**

**A. Work Experience Policy P-210**

Mr. Mike Davie detailed equitable job quality and wage modifications to Work Experience Policy P-210. Vice Chair Breukelman opened the floor for a motion to approve Work Experience Policy P-210. Ms. Berit Eriksson made a motion to approve; Mr. Holden seconded. The motion was unanimously approved.

## **B. In-School Youth and Out-of-School Youth Request for Proposal (RFP)**

Mr. Sean Morrin reviewed the In-School Youth and Out-of-School Youth RFP's, with a focus on BIPOC youth equity and the Regional Strategic Plan as foundation. The Youth Committee played an integral role in building the RFP. Applicants requested \$7+ million in funds. In-School Youth recommended funding: Boys & Girls Club of King County \$128,952.00, Urban League of Metropolitan Seattle \$120,000.00, and SafeFutures Youth Center \$120,000.00. Out-of-School Youth recommended funding: King County Community and Human Services: Youth and Young Adults Division \$1,000,000.00, Seattle Goodwill Industries \$250,000.00, and New Horizons \$146,707.00. Contract term will begin July 1, 2021 and end June 30, 2022, with additional optional years. Vice Chair Breukelman opened the floor for a motion to approve In-School Youth and Out-of-School Youth funding. Secretary John Bowers abstained. Ms. Ayers-Stewart made a motion to approve, Mr. Norton Sweet seconded. The motion was unanimously approved.

## **III. DISCUSSION**

### **A. WDC Governance**

Ms. Marie Kurose provided an overview of the 2018 Regional Workforce Transformation Governance Recommendations, including separation of fiscal agent from Local Workforce Development Board (LWDB) supported by Bylaws.

Mr. James Paulson, Mr. Andrew McGough, and Mr. John Chamberlin of WorkSystems Portland shared LWDB and Executive Committee (EC) best practices promoting industry engagement, workforce strategy, and program development. A task force structure in place of standalone committees allows for organizational flexibility (e.g. Finance, Government Affairs, Youth Procurement). Elected officials acting as Board and committee members leads to alignment across workstreams. EC handles internal duties like budget, monitoring, RFPs, and the hiring of an Executive Director. WorkSystems' current budget is 48% WIOA funding, along with 50 streams of private funding. Clear and effective communication encourages Board and committee attendance.

The Workforce Development Council of Seattle-King County's Executive Committee proposed structure will be comprised of two Elected Officials, one labor representative, and majority Business representatives. Elected Officials will not serve on the full LWDB.

## **IV. INFORMATION & NEXT STEPS**

John Chamberlin will draft the governance documents for Board and CLEO review for the May 20, 2021 Board meeting.

Business Services RFP released March 15, 2021. Proposals due April 19, 2021 by 4:00pm.

Board Officer Nominating Committee is forming to elect LWDB Board members on June 17, 2021. A list of willing officer nominees will be sent to Board members 30 days in advance. The Board Chair must be a business representative elected by LWDB members.

## V. ADJOURNMENT

Vice Chair Breukelman adjourned meeting at 11:00am.