



**June 22nd, 2023**

## **Full Board Meeting**

**Board Members in Person:** Sharon Bias, Jane Broom, Gina Bruekelman, Katie Garrow (Vice Chair), Bookda Gheisar, Kate Harkess, Jiquanda Nelson, Cos Roberts

**CLEO Representative in Person:** Ashton Allison, John Lederer

**Staff Members in Person:** Shelan Aldridge, Beth Blanchard, John Bowers, Sheena Clarke, Ericka Cox, Michael Davie, Vey Damneun, Ana Gaeta, Mimi Getahun, Maureen Kartheiser, Marie Kurose (CEO), Avi Laudon, Leigha Paul, Jeff Sikora, Abby Taft, Marisol Tapia-Hopper, Joe Taylor

**Guests In Person:** Susan McLaughlin, Susano Surface, Nicole Trimble

### **Materials Distributed:**

- [Agenda & Attachments](#)

## **I. BUSINESS MEETING**

### **A. Welcome & Introductions**

Katie Garrow introduced new board member Susan McLaughlin.

### **B. Consent Agenda**

#### **Approve Minutes – March 23rd, 2023.**

E-vote was sent out on June 12<sup>th</sup>, 2023, following FAC meeting on June 9<sup>th</sup>, to full board, for the new WorkSource One Stop Operator and approved unanimously.

Secretary Katie Garrow reviewed the consent agenda items and proposed a voice vote and to administer an e-vote after the meeting to reach full quorum. Ms. Garrow clarified that there can be requests to vote on items separately or ask clarifying questions on individual items and opened the floor for a motion to approve.

- Minutes – March 23rd, 2023
- Audit Report
- WorkSource Certifications
- PY-23 Budget
- WIOA Contract Extensions, Modifications & Non-Renewals

- Incumbent Worker Training
- Policy updates:
  - Trade Adjustment Assistance & Dislocated Worker Co-Enrollment
  - Youth Incentives
  - Adult & Dislocated Worker Incentive Policy

Board member, Cos Roberts requested an explanation for the increase in the WDC travel budget. CEO Marie Kurose explained that many of the WDC are attending more national conferences across the country to create direct connection with funders. CSS Ericka Cox also explained that increase in travel budget is also due to significant increases in travel costs along with expanding of travel to other WDC staff to network and bring back more innovative ideas and practices.

Board member, Bookda Gheisar requested to hear more about the WDC audit findings. Ms. Marie Kurose explained that WDC had two findings and corrective action has already begun to take place to rectify it. Ms. Kurose also explained that WDC has had a significant financial restructuring over the last year that will further aid in this effort. Ms. Kurose suggested that the audit report be pulled from the consent agenda to be e-voted on separately later with to full board after it is sent for a review by all board members.

Secretary Garrow opened the floor for a motion to approve consent agenda, sans audit report. Ms. Bookda Gheisar made a motion to approve; Mr. Cos Roberts seconded. The motion was unanimously approved with abstention from guest Susano Surface and Susan McLaughlin.

### **C. Board Leadership Elections**

CLEO member, Ashton Allision provided explanation that the WDC Financial Administration Committee is entrusted with the responsibility of board leadership nominations committee and made recommendation for board chair, inter board co-chair and board secretary/treasurer positions. The nomination committee has put forth the following nominations:

- Jiquanda Nelson – Board Chair
- Angela Dunleavy – Interim Board Co-chair
- Katie Garrow – Secretary/Treasurer

Mr. Ashton Allison opened the floor for any other nominations for the board leadership positions. Motion was opened to approve nomination. Board member Gina Bruekelman made a motion to approve. The motion was unanimously approved with abstention from guest Susano Surface and Susan McLaughlin.

### **D. Business Meeting Adjournment**

CEO Marie Kurose adjourned the meeting.