



## Workforce Development Council of Seattle-King County Technical Assistance Memorandum #07

**TO:** All WDC Service Providers  
**FROM:** Workforce Development Council of Seattle-King County (WDC)  
**DATE:** March 11, 2005   **REVISION I:** July 1, 2007  
**SUBJECT:** Change in Lists of Acceptable RIGHT TO WORK Documents that Establish Identity and Employment Eligibility

### **Purpose of Bulletin**

The purpose of this bulletin is to advise providers that the WDC of Seattle-King County is updating List A of Acceptable Documents to Establish Identity and Employment Eligibility to correspond with changes made by the Immigration and Naturalization Services I-9 process.

### **Citation**

U.S. Citizenship and Immigration Services News Release, January 30, 1998 ([www.uscis.gov](http://www.uscis.gov))  
U.S. Department of Homeland Security, Office of Business Liaison, The I-9 Process in a Nutshell. Employer Information Bulletin 103, July 30, 2003.  
U.S. Department of Justice, Immigration and Naturalization Service, Handbook for Employers (M-274), Rev. November 11, 1991

### **Background**

The state and local WIA/WDC policy indicates that citizenship will be verified by use of a social security card, birth certificate and any form of documentation as defined by Immigration and Naturalization Services (INS) for work eligibility.

All adults, dislocated workers and youth who receive services funded under Title I of WIA, other than self-service or informational activities (core self-directed services), must be determined eligible and registered.

Please note the following changes to the Form I-9 process (per [www.usOcis.gov/i-9](http://www.usOcis.gov/i-9)):

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| ▶ Form I-766 (Employment Authorization Document), although not listed on the 5/31/05 version of the Form I-9, is an acceptable List A document #10.  |
| ▶ Form I-151, is no longer an acceptable List A document #5. However, Form I-551 remains an acceptable List A document #5.   |
| ▶ The following documents have been removed from the list of acceptable identity and work authorization documents: Certificate of U.S. Citizenship (List A #2), Certificate of Naturalization (List A #3), Unexpired Reentry Permit (List A #8), and, Unexpired Refugee Travel Document (List A #9). |